



The Bank of Khyber

Bidding Document

**FOR PROCUREMENT OF 3KVA /6KVA UPS FOR HEAD OFFICE AND
BRANCHES THOROUGHOUT PAKISTAN, UNDER FRAMEWORK
CONTRACT FOR ONE YEAR**

Last Date for Submission:
Tender Opening Date:

21st August, 2019 at 3.30 P.M.
21st August, 2019 at 4:00 P.M.

Note:

Bidders should read the Bidding Document carefully and comply strictly while submitting their tenders.

If the Bidder find any discrepancy, error, or omission in the Bidding Document, he may notify it to the In-Charge Procurement in writing on or before the closing date for Tenders.

The Bid Opening Committee reserves the right to accept or reject any or all quotations without giving any reason.

Description of Work

The Bank of Khyber invites sealed quotations from authorized dealers/distributors for purchase, delivery and installations of Branded Online 3KVA/6KVA UPSs of below mentioned specification:

1. SCOPE OF WORK

The Bank of Khyber intends to acquire the following equipment for its Branches/Departments of at-least the following minimum technical specifications: -

PART-A

SNO	ITEM	Minimum Requirement / Specifications
1	6KVA UPS	Online
2	Backup Time	Min 3hrs
3	Load	70%
4	Batteries	Dry
5	Power factor	0.9
6	Input voltage	Min 110VAV to 300VAC
6	Warranty	1Year
7	Quantity	07 immediately required and the remaining on need basis.
8	SNMP Card for UPS(optional)	Quoted the price separately in bidding documents.

PART-B

SNO	ITEM	Minimum Requirement / Specifications
1	3KVA UPS	Online
2	Backup Time	Min 3hrs
3	Load	70%
4	Batteries	Dry
5	Power factor	0.8
6	Input voltage	Min 110VAV to 300VAC
6	Warranty	1Year
7	Quantity	07 immediately required and the remaining on need basis.
8	SNMP Card for UPS(optional)	Quoted the price separately in bidding documents.

PART-C

MANDATORY REQUIREMENTS

Sealed envelop, clearly marking the tender description, should be submitted in a single stage single envelop basis duly completed in all respects along with **Rs.100,000/-** call deposit in the name of The Bank of Khyber as earnest money. Bidders are required to submit its Proposal in accordance with the **Mandatory Requirements** as mentioned below. Failing to which the proposal will not be considered.

#	Mandatory Requirements	Proof to be submitted for fulfilling Eligibility Criteria
1	The bidder/firm must be well reputed and authorized dealer/distributor.	Authorized partner/dealer of the Manufacturer for the quoted equipment and must provide its certificate

2	The bidder should be registered with FBR and KPRA in company name.	The bidder should provide its FBR & KPRA registration certificate.
3	The bidder should have at-least 3 years' experience in the business. Bidder must have executed similar works agreements.	Valid documentary evidence must be submitted of similar scope of work.
4	The bidder should not have been blacklisted by any of the Provincial / Federal Government or organizations of the State / Federal Government in Pakistan. The bidder should not be in litigation with its customers/clients.	Affidavit / Undertaking on stamp papers to this effect should be submitted by the bidder duly attested by notary public.
6	Company/Firm Audited Balance Sheet.	Company should be audited by chartered accountant firm and copies should be attested by CEO of the company.
7	The bidder must be registered entity and must be having well placed organizational structure. It must be having Offices in major cities and should have appropriate technical manpower.	Certificate of incorporation/registration to be submitted along with list of Offices across Pakistan and list of technical staff.
8	Bidder shall provide warranty of the UPS	Confirmation of providing minimum warranty period of one year to be submitted.
9	Acceptance of Bid Document	Bidder must accept complete bid document with signed and company stamp.

GENERAL REQUIREMENTS/TERMS AND CONDITIONS

- Bid must be in computer written form, acceptance or rejection of hand written bid shall be sole discretion of the bank. There should not be errors and / or over-writings. Corrections if any should be made clearly and initiated with dates.
- Bids must be enclosed in a properly sealed envelope.
- Quoted online 3KVA/6KVA UPS should be well reputed brand.
- Quoted SNMP Card for UPS should be reputed brand.
- Supply / installation time should not exceed two working days from the date of placing of purchase order for settled areas, whereas, four working days for delivery of item in remote areas of the country.
- The supplier shall be responsible for the delivery/installation/commissioning of the UPS at the specified location/branch throughout Pakistan.
- The Bank of Khyber reserves the right to choose the specification/ models/ makes at its discretion. The bidder must submit all the relevant documents/broacher/information material regarding the quoted brand.
- Framework contract shall cover all offices/branches of the bank throughout Pakistan.
- Bids received late shall not be entertained.
- The Bank of Khyber will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.
- Quoted amount will remain valid during period of framework contract i.e. one year.
- The Bid shall remain valid for 90 days, after the date of opening the tender.
- All prices quoted in Pak rupees and must be inclusive of all applicable Taxes, such as GST, Income Tax, etc.
- **No conditional bid will be acceptable.**
- Rate should be quoted in words and figures.
- **No negotiations and revised bids will be allowed.**

- Rates to be quoted as per following format:

Specification	Brand	Power factor	Backup Time	Batteries Type and rating	Number of Batteries	Warranty	Unit price inclusive of delivery / installation charges & all taxes
Online 3kva							
Online 6Kva							
SNMP Card							

In-Charge Procurement
The Bank of Khyber
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