

Prequalification Documents

The Bank of Khyber invites well reputed firms for Outsourcing of Technical Manpower Services on Contract Basis. Firms, preferably registered in KPK, engaged in Software development and providing onsite support / consultancy services and commissioning of software professionals at client premises are required to submit their sealed proposals (EOI) to the office of the **Head Procurement Division, The Bank of Khyber** on or before **Wednesday, 24th January, 2018 at 11:00AM**. Tender Opening Date is **Wednesday, 24th January, 2018 and Time is 11:30 AM** at The Bank of Khyber, Head Office.

Proposals should be in the prescribed format along-with all the relevant documents as per the **Terms & Conditions** and **Bidder Eligibility Criteria**

Bidders are required to depute a team of professional developers including Senior Project Manager-cum-Team Lead, Four (4) Senior Software Developers (VB-6) at IT Division, The Bank of Khyber for the period from initiation of the project till its closure.

Bidder agencies/firms are advised to submit their proposals in response to this document after careful study and examination with full understanding of its terms, conditions and implications.

Terms and Conditions

- a) Bidder is required to submit its Company Profile along-with Proposal that must comply with the following **Bidder Eligibility Criteria**.
- b) Proposals submitted Late / after due date and time or Incomplete will not be considered.
- c) Only Shortlisted Firms will be invited to submit their Technical and Financial proposals.
- d) The competent authority reserves the right to accept or reject any proposal as per its policy and KPPRA rules.
- e) All sections in the bid should be adequately flagged and numbered.
- f) The hiring of the manpower through this tender shall have no employment obligation whatsoever on The Bank of Khyber.
- g) In case of consortium, the bidder must submit:
 - The details of the consortium with roles and responsibilities of each partner.
 - The original stamped consortium agreement shall be attached along-with the Bid Document.
 - The same should be endorsed by an authorized representative of the prime bidder. The Prime bidder will be the single point of contact with the Bank for the

project undertaking.

- No change in the constitution of the consortium (prime bidder/members of consortium / stakes of any member etc.) will be allowed without explicit approval of the Client.
- h) Bids not complying with all the given clauses in this tender document are liable to be rejected.

Bidder Eligibility Criteria

Bidder is required to submit its Proposal in accordance with the **Mandatory** requirements mentioned in the Bidder Eligibility Criteria. Failing to which the proposal will not be considered.

S.No	Mandatory Requirements
1	The bidder should provide its FBR registration certificate (NTN).
2	The bidder should provide an undertaking on stamp paper that it is not blacklisted by any of the Provincial / Federal Government or organization of the state / Federal Government in Pakistan.
3	The firm preferably has office in Peshawar and must submit List of Offices across Pakistan.
4	The bidder/ prime bidder (in case of consortium) shall provide List of at least 6-7 projects in software development and providing onsite support / consultancy services and commissioning of software professionals at client premises in VB, C Sharp, VBA, MS Sql Server for any Government/ Public/Private Sector /Bank/Financial Institution.
5	The Bidder/ Prime Bidder shall provide List of development/services experience in multinational organizations overseas.
6	The bidder shall submit its Certificate of Registration with PSEB.
7	Bidder shall provide its Clientage List.
8	List of Staff (HR) of the Company with their CV's.
9	Firm should be an Active Tax Payer and should provide KPRA registration certificate.